

### Press Conferences

Interpretation will only be available at the Presidency press conference. All national briefings will be conducted in the language of the country holding the press briefing.

National briefing rooms (4) are located in the basement of the Brdo Congress Centre (access through the Press Conference Room).

### Leisure time

The Presidency will organise a guided tour of Ljubljana in the afternoon on 24 January.

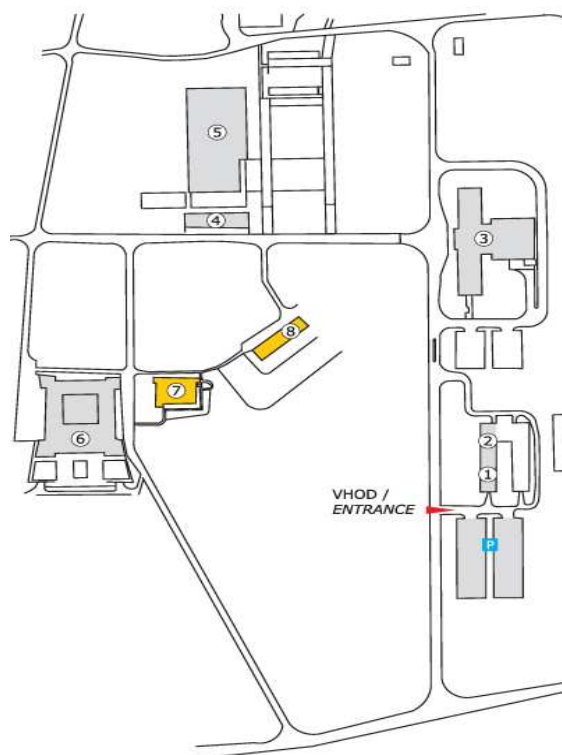
If you are interested please apply at [mateja.malnar@gov.si](mailto:mateja.malnar@gov.si) by Tuesday, 22 January 2008.

### For more info please refer to the Media Survival Kit:

[www.eu2008.si/includes/Downloads/misc/publikacije/Media\\_Handbook\\_ENG.pdf](http://www.eu2008.si/includes/Downloads/misc/publikacije/Media_Handbook_ENG.pdf)

### Map

#### PRIZORIŠČE / VENUE



- ① Varnostna točka / Security check-point
- ② Akreditacijski center / Accreditation centre
- ③ Hotel Kokra / Kokra Hotel
- ④ Restavracija Zois / Zois Restaurant
- ⑤ Kongresni center Brdo / Congress Centre Brdo
- ⑥ Grad Brdo / Castle Brdo
- ⑦ Novinarsko središče / Press Centre
- ⑧ RA in TV center / RA and TV Centre
- Parkirišče / Parking



### Informal Meeting of Justice and Home Affairs Ministers (JHA)

Ljubljana/Brdo, Slovenia  
24 - 26 January 2008

### Media Info

## Important Contacts

### Themes of the meeting

#### Miha Movrin

Spokesperson, Ministry of Justice  
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#### Drago Menegaliya

Spokesperson, Ministry of Interior  
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### Media Arrangements

#### Mateja Malnar Štembal

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#### Anja Otavnik

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### Media Accreditation

#### Peter Bajec

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E-mail: [accreditation.eu2008@gov.si](mailto:accreditation.eu2008@gov.si)

### Accreditation

Access to the venue is limited to accredited media representatives. On-line accreditation is available at [www.eu2008.si](http://www.eu2008.si).  
Your accreditation badge will be waiting for you at the Media Accreditation Desk of the Brdo Congress Centre.

### Opening hours of the Accreditation Desk:

Thursday, 24 January 10.00 – 18.00  
Friday, 25 January 8.00 – 18.00  
Saturday, 26 January 8.00 – 13.00

### Accommodation

Media representatives are requested to make hotel reservations directly with the hotels at which they intend to stay. A list of recommended hotels in Ljubljana is available at [www.eu2008.si](http://www.eu2008.si).

### Venue

Multi-Presidency Meeting (24 January) will take place at Grand Hotel Union Executive (Ljubljana, Miklošičeva 1).

The informal meeting will take place at the Brdo Congress Centre.  
For more information about the venue and how to get there please visit [www.eu2008.si](http://www.eu2008.si).

### Transport

From 24 - 26 January a shuttle service will be organised by the Presidency between some hotels in Ljubljana and the Press Centre.  
Detailed timetable will be available at [www.eu2008.si](http://www.eu2008.si) from 22 January 2008.

### Press Centre

A permanent Press Centre during the Slovenian Presidency is located at the Brdo Estate, 200m from the Brdo Congress Centre.  
The radio and television centre which has a cafeteria for media representatives is even closer, only 100m from the Congress Centre.  
The standard equipment of the Press Centre includes 200 workstations, of which 20 are equipped with PCs with internet access, telephones, fax machines, printers, and photocopyers.  
The workstations will be allocated on a first-come first-served basis.  
Stations are equipped with 220V power outlets. Laptop computers can be plugged directly into RJ 45 sockets for high-speed internet access via a LAN. WiFi will also be available.

### Press Centre opening hours:

Thursday, 24 January 10.00 – 18.00  
Friday, 25 January 8.00 – 21.00  
Saturday, 26 January 8.00 – 16.00

During this time, vending machines with coffee, tea, water, soft drinks, snacks, etc. will be available.  
On 25 and 26 January a lunch buffet will be provided at Kokra Hotel (1<sup>st</sup> Floor).

### Host Photographer

The Presidency will provide a limited number of photographs by the Host Photographer. Please visit [www.eu2008.si](http://www.eu2008.si).

### Primož Lavre

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### Host TV

#### RTV SLOVENIJA –TELEVISION

##### Marko Petretič

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#### RTV SLOVENIJA – RADIO

##### Igor Otavnik

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RTV Slovenija (the Slovenian Public Broadcaster) is the Host Broadcaster for the Slovenian Presidency of the EU, and will provide free of charge to any interested radio stations and television channels audio-visual material on informal ministerial meetings, meetings with EU institutions, meetings with third countries and individual conferences taking place in Slovenia.

They also manage the reservation of radio and TV booths.

The standard fitting for TV booths includes one LAN access point, one digital telephone line with telephone, one CCTV monitor, 220V electricity supply, two desks and four chairs.

The standard fitting for radio booths includes one ISDN access point, one LAN access point, one digital telephone line with telephone, one CCTV monitor, 220V electricity supply, one desk and two chairs.

Any additional requirements (for example, receiving a pool signal) should be notified to the Host Broadcaster and will be charged to the account of the requesting stations or channels.

Parking spaces for broadcast trucks (SNG's) are also allocated by the Host Broadcaster.

**All vehicles must arrive by 8.00 on 25 January 2008.**

For additional IT services for the vans please contact Telekom:

##### Bojan Bajželj

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