



COUNCIL OF
THE EUROPEAN UNION

Brussels, 4 June 2008

GENERAL SECRETARIAT

LAST-MINUTE ACCREDITATION

EUROPEAN COUNCIL

Brussels, 19/20 June 2008

Journalists who have not applied for accreditation by the deadline (by 12.00 on Wednesday 4 June 2008) may apply for last-minute accreditation on-line via the website:

http://www.consilium.europa.eu/eucouncil-si-late_accreditation.

For security reasons, last-minute accreditation requests will be subject to comprehensive verification by the Belgian authorities; the Security Office of the General Secretariat may also check the bona fide character of applicants with their editors-in-chief/producers. These checks may cause long delays. If you follow the late accreditation procedure, you are advised to arrive at the accreditation office well in advance.

Accreditation:

- *Tuesday 17 June 2008 (09.30–13.00 and 14.00–17.00)*
- *Wednesday 18 June 2008 (09.30–13.00 and 14.00–19.00)*
- *Thursday 19 June 2008 (09.00–20.00)*
- *Friday 20 June 2008 (08.30–final press conference)*

LEX building of the Council, Rue de la Loi 145, 1040 Brussels
(There will be no accreditation facilities in the Justus Lipsius building).

Tel.: +32 2 281 38 09, +32 2 281 38 10

Fax: +32 2 281 44 99

Press Office

Rue de la Loi, 175 - 1048 Brussels
Tel. 02/281.63.19 - Fax 02/281.80.26
e-mail : press.office@consilium.europa.eu
Internet : <http://www.consilium.europa.eu/Newsroom>

When you collect your identification badge, you will be asked to present the following documents:

A. Journalists and technicians already accredited with the European Institutions:

- (1) interinstitutional press card delivered by the Commission (= yellow card with red letter "P" for journalists, pink card with the words "Presse technique" for technicians)
- (2) your valid passport or your national identity card (valid) issued by a Member State of the European Union, of EFTA or EEA countries
- (3) **for media representatives of Belgian nationality or registered resident in Belgium and who are registering for the first time in 2008 :
the original copy of your application for security clearance signed by yourself.**
(see our internet page: http://www.consilium.europa.eu/eucouncil-si-late_accreditation).

B. Other cases

Documents to be presented:

- your valid passport or your national identity card (valid) issued by a Member State of the European Union, of EFTA or EEA countries **and**
- your press card or if you do not have a press card, an **ORIGINAL** letter (faxes will not be accepted!) from your media organisation, signed by the editor-in-chief, specifying your professional status **and**
- **for media representatives of Belgian nationality or registered resident in Belgium and who are registering for the first time in 2008 :
the original copy of your application for security clearance signed by yourself.**
(see our internet page: http://www.consilium.europa.eu/eucouncil-si-late_accreditation).

*The assignment letter must be dated no more than 7 days before the start of the summit and must contain the following **5 items of information**:*

1. *Date*
2. *Name of the media organisation and its contact details*
3. *Name of the editor-in-chief and his/her contact details*
4. *Name of the media representative in question*
5. *Reference to the identity document (passport, identity card, etc.) that will be presented for accreditation, its number and its period of validity.*

Assignment letters which do not contain all the above details and which are not originals will be refused (specimen attached).

If you require further information or assistance with accreditation, please contact the Council's Press Office at: press.office@consilium.europa.eu

Tel.: +32-2-281 62 31
+32-2-281 61 51
+32-2-281 89 69

Fax: +32-2-281 80 26
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SPECIMEN "ASSIGNMENT LETTER"

Media organisation:
Address:
Post Code:
Town:
Country:
Tel.:
Fax:
E-mail:

Place, day, month, year

(NB: dated **no more than 7 days** before the start of the meeting)

Subject: Last-minute accreditation for European Council of 19 and 20 June 2008 in Brussels

I the undersigned, *Full name*, editor-in-chief / producer of *Name of Media Organisation (direct tel., direct fax & personal e-mail)*, hereby confirm that *Full Name of Media Representative* works for our organisation and has been assigned to cover the above mentioned event.

Type of Identity Document of Media Representative:
Number of Identity Document:
Validity of Identity Document:

Signature:
